

# Grey Bruce Ontario Health Team Planning Committee

December 14, 2021

1600-1730 hours

Location: Zoom

**Main Purposes:**

- Grey Bruce OHT Development Lead recruitment update
- Discuss Planning Committee Meeting frequency and in-person Meetings in 2022
- Discuss the role of Service Provider Organizations at the Grey Bruce OHT Planning Committee
- Sub-committee updates

Item No.	Time	Agenda Item	Discussion	Actions
1	1min	<b>Call to order</b>	Chair called the meeting to order.	
2	2min	<b>Land Acknowledgement</b>	Chair provided land acknowledgement.	
3	1min	<b>Approval of Agenda</b>		<b>That the agenda be approved as presented.</b> Moved by: Dr. E. Savaria Seconded by: L. Gardner <b>APPROVED BY CONSENSUS</b>
4	1min	<b>Approval of the Minutes – November 23, 2021</b>		<b>That the minutes of the November 23rd Grey Bruce Ontario Health Team Planning Committee meeting be approved as presented.</b> Moved by: B. Dunne Seconded by: P. Dodd <b>APPROVED BY CONSENSUS</b>
5	5min	<b>Consent Agenda</b>		<b>That the Grey Bruce OHT Planning Committee adopt the Consent Agenda for information, as circulated.</b> Moved by: B. Dunne Seconded by: P. Dodd <b>APPROVED BY CONSENSUS</b>

5.1		Guidance and Technical Specification Documents for the fiscal year 2022/23 collaborative quality improvement plans		
5.2		Integrated Offering of Supports for Cohort 3 OHTs		
5.3		Grey Bruce OHT Data Package and Data Supports Guidance Document		
<b>6</b>		<b>Discussions</b>		
6.1	10min	Grey Bruce OHT Development Lead recruitment update	<p>The Grey Bruce OHT Planning Committee received an updated regarding the status of Development Lead recruitment efforts and discussed:</p> <ul style="list-style-type: none"> <li>• The job posting extension.</li> <li>• The number of applications received thus far.</li> <li>• Changing the job title to Grey Bruce Ontario Health Team Executive Lead.</li> </ul>	<p><b>That the Grey Bruce Ontario Health Team Development Lead job title be changed to Grey Bruce Ontario Health Team Executive Lead. APPROVED BY CONSENSUS</b></p> <p>Job title to be changed through Grey Bruce Health Services Human Resources department.</p>
6.2	10min	<p>Planning Committee Meetings</p> <ul style="list-style-type: none"> <li>• Frequency of meetings</li> <li>• In-person meetings in 2022</li> </ul>	<p>The Committee discussed:</p> <ul style="list-style-type: none"> <li>• Continuing to meet on the second and fourth Tuesday of each month.</li> <li>• Creating a standing item to discuss operational issues.</li> </ul>	<p>Grey Bruce OHT Planning Committee will continue to meet on the second and fourth Tuesday of each month.</p> <p>Standing item “Operational Challenges Forum” to be added to future Grey Bruce OHT Planning Committee agendas.</p>
6.3	10min	Role of Service Provider Organizations at the Grey Bruce OHT Planning Committee	The Committee continued the discussion following the November 23 <sup>rd</sup> , 2021 Grey Bruce OHT Planning Committee meeting and discussed:	Planning Committee representation to include individual service provider organizations at this time.

			<ul style="list-style-type: none"> <li>• The logistics of Grey Bruce OHT Planning Committee membership.</li> <li>• Whether future Planning Committee membership will be by sectoral representation, or if individual Grey-Bruce Services Providers will be invited to sit at the Partnership Table.</li> <li>• Appointing two (2) Service Provider Organization representatives to sit on the Grey Bruce OHT Planning Committee.</li> <li>• Sensitivities to potential conflicts of interest as the Grey Bruce OHT matures.</li> </ul>	Two (2) Service Provider Organization representatives to sit on the Grey Bruce OHT Planning Committee.
6.4	15min	Engagement Sub-Committee Update	<p>The Engagement Sub-Committee Chair provided an update on the following:</p> <ul style="list-style-type: none"> <li>• The status of the Grey Bruce OHT Community Council orientation sessions.</li> <li>• Reorganizing the Grey Bruce OHT website</li> <li>• Confirming Grey Bruce OHT Planning Committee members' ability to attend the ICS Training session at on January 18th, 2022.</li> </ul> <p>The Committee discussed:</p> <ul style="list-style-type: none"> <li>• When representatives from the Grey Bruce OHT Community Council will join the Grey Bruce OHT Planning Committee.</li> </ul>	

6.5	10min	<p>Collaborative Decision-Making Arrangement (CDMA) Sub-Committee Update</p> <ul style="list-style-type: none"> <li>○ Strategic Directions Planning Process – update on selection of consultant</li> <li>○ Review of Chairs' Council Terms of Reference Sub-Committee meeting on December 8th.</li> </ul>	<p>The CDMA Sub-Committee Chair provided an update on the following:</p> <ul style="list-style-type: none"> <li>• Outcomes from the Grey Bruce OHT Board to Board Reference Group TOR Sub-Committee meeting on December 8<sup>th</sup>, 2021.</li> <li>• The status of the Strategic Directions Planning Process consultant recruitment</li> <li>• Inconsistencies identified across council sub-committee terms of reference documents.</li> </ul>	<p>Nomenclature for GB OHT councils, and sub-committees, tabled for January 11<sup>th</sup>, 2022 GB OHT Planning Committee meeting.</p>
6.6	10min	<p>Physician and Nurse Practitioner Council Update</p>	<p>The Physician and Nurse Practitioner Council physician representative provided an update on the following:</p> <ul style="list-style-type: none"> <li>• Delays with implementing preventative screening programs across the province.</li> <li>• Pressures to implement e-referrals and digital consults in Grey Bruce.</li> </ul>	
<b>7</b>		<b>Reflections on Planning Committee effectiveness</b>		
<b>8</b>		<b>Decisions</b>		
		Nil		
<b>9</b>	5min	<b>Round Table</b>	<p>The Committee discussed:</p> <ul style="list-style-type: none"> <li>• The ADVANCE Program training seats that are still available. The sessions begin on December 15<sup>th</sup> and 16<sup>th</sup>, 2021.</li> <li>• The status of the Online Appointment Booking/Virtual Primary Care Expression of Interest application.</li> </ul>	<p>S. Dudgeon and S. Musehl to participate in the ADVANCE Program.</p> <p>A. Woodcock to distribute ADVANCE Program materials to all participants.</p> <p>L. Gardner to attend OH West HHR Innovation Funding meeting.</p>

			<ul style="list-style-type: none"> <li>• Community information sessions being held by partner organizations regarding Health Human Resource shortages.</li> <li>• The OCFP memo regarding family physicians diverting non-essential work to assist with COVID-19 vaccination efforts.</li> <li>• Hours of operation among partner organizations during the holiday season.</li> <li>• The OH West HHR Innovation Funding meeting set to take place on December 15<sup>th</sup>, 2021.</li> </ul>	
10	5min	<b>Next Steps</b>		
		<b>Date of Next Meeting – January 11, 2022, 1600 hours</b>	The Committee agreed to meet on January 11 <sup>th</sup> , 2022 as the next regularly scheduled Grey Bruce OHT Planning Committee meeting falls on a statutory holiday.	

**APPENDIX A.  
ATTENDEES**

<b>Present:</b>	
<b>Name</b>	<b>Organization</b>
Abigail Woodcock	Grey Bruce Ontario Health Team
Alex Hector	South East Grey Community Health Centre
Brian Dunne	Participation House Support Services
Clark MacFarlane	Canadian Mental Health Association Mental Health and Addictions Services Grey Bruce
Crystal Osborne	Owen Sound Family Health Team
Dana Howes	Hanover & District Hospital
Daryl Nancekivell	Home and Community Care Support Services – South West
Dr. Elyse Savaria	Chair, Physician and Nurse Practitioner Council
Dr. Kelly Fenn	Physician and Nurse Practitioner Council Member
Dr. Ali Ahmad	Grey Bruce Health Services Physician representative)
Dave Zago	Hanover Family Health Team
Heike Berger	Midwives Grey Bruce
Janet Fairbridge	Residential Hospice Grey Bruce
Jodi Phillips	Care Partners (SPO representative)
John Kurvink	Grey Bruce Health Services
Kevin McNab	Grey County – Paramedic Services
Lauren Gardner	SW Frail Seniors Strategy
Michael Barrett	South Bruce Grey Health Centre
Phil Dodd	Keystone Child, Youth and Family Services
Stephanie Dudgeon	Brockton and Area Family Health Team
Stephen Musehl	Home and Community Support Services Grey Bruce
Steve Schaus	Bruce County – Paramedic Services
Sue Byers	Sauble Family Health Team

**Regrets:**

<b>Name</b>	<b>Organization</b>
Brian Dokis	Southwest Ontario Aboriginal Health Access Centre
Cynthia Porter	Chippewas of Nawash Unceded First Nation
Dr. Angela Cavanagh	Kincardine Family Health Team, Physician Representative
Dr. Nathalie Sauriol	Grey Bruce Health Services Physician Representative
Dr. Sarita Singh	South Bruce Grey Health Centre Physician Representative
Dr. Gary Gurbin	Kincardine Family Health Team Physician Representative
Dr. Ian Arra	Grey Bruce Public Health
Gary Sims	Grey Bruce Health Services
Jennifer Cornell	Grey County – Long-Term Care
Julia Peart	South East Grey Community Health Centre
Kelly McIntyre Muddle	South West Frail Seniors Strategy
Madison Curry	South Bruce Grey Health Centre
Megan Garland	Bruce County Long-Term Care
Pamela Loughlean	Peninsula Family Health Team
Paul Hoban	Peninsula Family Health Team
Ray Lux	Grey County – Paramedic Services
Samantha Colwell	Ontario Health West
Sarah Cunningham	Grey Bruce Health Services
Taylor Holdsworth	South Bruce Grey Health Centre
Trish Meekins	Saugeen First Nation
Victoria Cumming	Hanover & District Hospital