

Grey Bruce Ontario Health Team Planning Committee

Tuesday October 26, 2021

1600-1730 hours

Location: Zoom

	Time	Agenda Item	Discussion	Actions
1	1min	Call to order	Chair called the meeting to order.	
2	2min	Land Acknowledgement	Chair provided land acknowledgement.	
3	1min	Approval of Agenda		That the agenda be approved as presented. APPROVED BY CONSENSUS
4	1min	Approval of the Minutes – October 12, 2021	The Committee discussed an update on the HCNS Resource funding. This item is to be brought forward at a future meeting when more information is available.	That the minutes of the October 12 th Grey Bruce Ontario Health Team Planning Committee meeting be approved as presented. APPROVED BY CONSENSUS
5		Discussions		
5.1	40min	Solicit feedback and advice on Planning Committee information sharing and decision making process <ul style="list-style-type: none"> ○ Discuss possible use of a Consent Agenda approach for future meetings 	The Committee discussed the following: <ul style="list-style-type: none"> • The need for feedback on current Planning Committee structure. • The importance of noting that the OHT is still in its early stages of approval. • The need for greater clarity with next steps during meetings. • The current structures already in place for the Planning Committee. 	M. Barrett and A. Hector to begin establishing means to conduct in-person meetings.

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			<ul style="list-style-type: none"> • The amount of work that has shifted to being completed by sub-committees. • The desire to review quorum requirements. • The desire to have a system for circulating supporting documents to members. • The level of involvement sub-committee Chairs have in OHT work. • The role of the Planning Committee Co-Chair's in sub-committee work. • The role of the Transformation Lead in the OHT structure. • The desire to have in-person meetings. • The role of service provider organizations at the Planning Committee. • The need to allow members to focus on providing healthcare services, while staff handle the administrative role of the OHT. • Concerns with overanalyzing the current structure of the Planning Committee. 	
6		Decisions		
6.1	10min	Confirm RFP process for Selection of Consultant for Strategic Planning Engagement (follow up item from October 12)	<p>The Committee received an update on the status of the draft request for proposal.</p> <p>The Committee discussed extending the timeline for work to be completed.</p>	That the draft request for proposal be approved as presented.

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				And That the draft request for proposal be circulated to consultants for response. APPROVED BY CONSENSUS
6.2	25min	Confirm process for selection of new Transformation Lead position.	<p>The Committee received an update on the completion of the GB OHT Transformation Lead whether an exit interview.</p> <p>The Committee reviewed which members are interested in assisting with the review of the Transformation Lead role.</p> <p>The Committee discussed the following:</p> <ul style="list-style-type: none"> • If the role needs to be reconfigured. • If the duties outlined in the role may need to be distributed amongst additional positions in the future. • If the position needs to be modified from a contract role to a full time role. 	R. Lee to organize OHT Transformation Lead Recruitment meeting with interested Planning Committee members.
6.3	5min	Confirm TPA Indicators	<p>The Committee discussed the following:</p> <ul style="list-style-type: none"> • The TPA indicators to be submitted to the Ministry of Health by November 1st, 2021. • Concerns with achieving the goal of decreasing ALC days by 15%. • Lowering the ALC day's indicator to 5%. • If the Committee has the ability to modify the TPA indicators at a later date. • Revising the GB OHT's TPA indicators to read the same as the indicators required on the cQIP. 	That all three outlined indicators on the Grey Bruce Ontario Health Team's full application be lowered to 5% for the purposes of the TPA indicators. APPROVED BY CONSENSUS

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			<ul style="list-style-type: none"> Revising all of the indicators noted on the GB OHT's full application to 5% 	
7	1min	Date of Next Meeting – November 9, 2021 at 1600 hours		
8	1min	Motion to Adjourn		

**Appendix A.
Attendees**

Present:	
Name	Organization
Abigail Woodcock	Grey Bruce Ontario Health Team
Alex Hector	South East Grey Community Health Centre
Clark MacFarlane	Canadian Mental Health Association Mental Health and Addictions Services Grey Bruce
Crystal Osborne	Owen Sound Family Health Team
Daryl Nancekivell	Daryl Nancekivell Home and Community Care Support Services – South West
Dave Ford	Hanover Family Health Team
Dr. Gary Gurbin	Kincardine Family Health Team Physician Representative
Dr. Elyse Savaria	Owen Sound Family Health Team
Gary Sims	Gary Sims
Janet Fairbridge	Residential Hospice Grey Bruce
Jennifer Cornell	Grey County – Long-Term Care
Jodi Phillips	Care Partners
Julia Peart	South East Grey Community Health Centre
Kevin McNab	Grey County – Paramedic Services
Lauren Gardner	SW Frail Seniors Strategy
Michael Barrett	South Bruce Grey Health Centre
Pamela Loughlean	Peninsula Family Health Team
Phil Dodd	Keystone Child, Youth and Family Services
Rob Lee	Grey Bruce Health Services
Stephanie Dudgeon	Brockton and Area Family Health Team
Stephen Musehl	Home and Community Support Services Grey Bruce
Steve Schaus	Bruce County – Paramedic Services
Sue Byers	Sauble Family Health Team
Taylor Holdsworth	South Bruce Grey Health Centre

Regrets:

Name	Organization
Brian Dokis	Southwest Ontario Aboriginal Health Access Centre
Cynthia Porter	Chippewas of Nawash Unceded First Nation
Dana Howes	Hanover & District Hospital
Dr. Ali Ahmad	Grey Bruce Health Services Physician representative)
Dr. Angela Cavanagh	Kincardine Family Health Team, Physician Representative
Dr. Elaine Blau	Bruce Peninsula Family Health Team Physician Representative
Dr. Ian Arra	Grey Bruce Public Health
Dr. Nathalie Sauriol	Grey Bruce Health Services Physician Representative
Dr. Sarita Singh	South Bruce Grey Health Centre Physician Representative
Gerry Glover	Kincardine Family Health Team
Heike Berger	Midwives Grey Bruce
Kelly McIntyre Muddle	South West Frail Seniors Strategy
Madison Curry	South Bruce Grey Health Centre
Megan Garland	Bruce County Long-Term Care
Paul Hoban	Peninsula Family Health Team
Ray Lux	Grey County – Paramedic Services
Samantha Colwell	Ontario Health West
Sarah Cunningham	Grey Bruce Health Services
Trish Meekins	Saugeen First Nation
Victoria Cumming	Hanover & District Hospital

