

Grey Bruce Ontario Health Team Planning Committee

Tuesday October 12, 2021

1600-1730 hours

Location: Zoom

Present: Abigail Woodcock (Administrative Assistant), Alex Hector (South East Grey Community Health Centre), Clark MacFarlane (Canadian Mental Health Association Mental Health and Addictions Services Grey Bruce), Dave Ford (Hanover Family Health Team), Dr. Elaine Blau (Bruce Peninsula Family Health Team Physician Representative), Dr. Elyse Savaria (Owen Sound Family Health Team), Dr. Rim Zayed (Grey Bruce Public Health), Gary Sims (Grey Bruce Health Services), Jennifer Cornell (Grey County – Long-Term Care), Jennifer Kehoe (Transformation Lead), Jodi Phillips (Care Partners), Kevin McNab (Grey County – Paramedic Services), Lauren Gardner (SW Frail Seniors Strategy), Michael Barrett (South Bruce Grey Health Centre), Phil Dodd (Keystone Child, Youth and Family Services), Ray Lux (Grey County – Paramedic Services), Rob Lee (Grey Bruce Health Services), Stephanie Dudgeon (Brockton and Area Family Health Team), Stephen Musehl (Home and Community Support Services Grey Bruce), Taylor Holdsworth (South Bruce Grey Health Centre).

Regrets: Brian Dokis (Southwest Ontario Aboriginal Health Access Centre), Crystal Osborne (Owen Sound Family Health Team), Cynthia Porter (Chippewas of Nawash Unceded First Nation), Daryl Nancekivell (Home and Community Care Support Services – South West), Dr. Ali Ahmad (Grey Bruce Health Services Physician representative), Dr. Angela Cavanagh (Kincardine Family Health Team, Physician representative), Dr. Gary Gurbin (Kincardine Family Health Team Physician Representative), Dr. Ian Arra (Grey Bruce Public Health), Dr. Nathalie Sauriol (Grey Bruce Health Services Physician Representative), Dr. Sarita Singh (South Bruce Grey Health Centre Physician Representative), Gerry Glover (Kincardine Family Health Team), Heike Berger (Midwives Grey Bruce), Janet Fairbridge (Residential Hospice Grey Bruce), Julia Peart (South East Grey Community Health Centre), Kelly McIntyre Muddle (South West Frail Seniors Strategy), Madison Curry (South Bruce Grey Health Centre), Megan Garland (Bruce County Long-Term Care), Pamela Loughlean (Peninsula Family Health Team), Paul Hoban (Peninsula Family Health Team), Samantha Colwell (Ontario Health West), Sarah Cunningham (Grey Bruce Health Services), Steve Schaus (Bruce County – Paramedic Services), Sue Byers (Sauble Family Health Team), Trish Meekins (Saugeen First Nation), Victoria Cumming (Hanover & District Hospital).

	Time	Agenda Item	Discussion	Actions
1	1min	Call to order	Chair called the meeting to order at 1600 hours.	
2	2min	Land Acknowledgement	Chair provided Indigenous land acknowledgement.	
3	1min	Approval of Agenda		THAT the agenda be approved as presented. Moved by: Dr. E. Savaria

	Time	Agenda Item	Discussion	Actions
				Seconded by: L. Gardner
4	1min	Approval of the Minutes – September 12, 2021	<p>The minutes were amended to include discussion regarding Transformation Lead role under item 6.4.</p> <p>The minutes were amended to include an action item regarding the formation of a working group to review the Transformation Lead role under item 6.4.</p>	<p><i>THAT</i> the minutes of the September 14, 2021 Planning Committee meeting be approved as amended.</p> <p>Moved by: P. Dodd</p> <p>Seconded by: Dr. E. Savaria</p>
5		Business Arising from Previous Meetings		
5.1	15min	Learnings from the Hanover COVID-19 Outbreak	The Committee reviewed the Learnings from the Hanover COVID-19 Outbreak presentation.	
5.2	10min	Collaborative Decision-Making Arrangement (CDMA) Sub-Committee Update <ul style="list-style-type: none"> • Review of Chairs' Council Terms of Reference Sub-Committee meeting on September 28th • Process for Collaboration Agreement Draft engagement and distribution • Strategic Planning • Committee Engagement 	<p>The CDMA Sub-committee Chair provided an update regarding the Chairs' Council Terms of Reference Sub-Committee meeting on September 28th.</p> <p>The CDMA sub-committee Chair provided an update on the distribution of the Collaboration Agreement.</p> <p>The CDMA Sub-committee Chair presented the Strategic Directions Planning Process Request for Proposal (RFP) to the Planning Committee for approval.</p> <p>The Committee discussed the amount allocated to the budget for the RFP.</p> <p>The Committee discussed Planning Committee information distribution processes and engagement.</p>	<p><i>THAT</i> The Grey Bruce Ontario Health Team Planning Committee meet on the second and fourth Tuesday of each month.</p> <p>MOTION CARRIED</p> <p>Draft RFP to be revised by the CDMA Sub-committee per Planning Committee discussion.</p>

	Time	Agenda Item	Discussion	Actions
			<p>The Committee discussed revisiting the Terms of Reference and reviewing the Role of the Planning Committee Co-Chairs.</p> <p>The Committee discussed changing the frequency of Planning Committee meetings.</p> <p>The Committee discussed adopting an approach for decision making.</p>	
5.3	10min	<p>Engagement Sub-Committee Update</p> <ul style="list-style-type: none"> • Review of Community Information Session Series #2: Grey Bruce Health System Overview September 29th • Review of Community Council Initial Orientation Session September 21st • Community Guide for Grey Bruce Advisory Councils 	<p>The Engagement Sub-committee Chair provided an update on the Community Information Session Series #2: that took place on September 29th.</p> <p>The Engagement Sub-committee Chair provided an update on the Community Council Initial Orientation Session that took place on September 21st.</p> <p>The Committee discussed the status of the Community Guide for Grey Bruce Advisory Councils.</p> <p>The Committee discussed co-designing the Community Guide for Grey Bruce Advisory Councils with the GB OHT Community Council.</p>	
5.4	10min	Physician/NP Council Update	<p>The Physician and Nurse Practitioner Council Chair provided an update on the for Grey Bruce Advisory Council meeting held by Ontario Health.</p> <p>The Physician and Nurse Practitioner Council Chair provided an update on the number of representative appointed to the GB OHT Partnership Table.</p>	

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			The Physician and Nurse Practitioner Council Chair provided an update on the Council creating a newsletter to promote Physician engagement within the OHT.	
5.5		Communications Update <ul style="list-style-type: none"> • Pause until Communications support in place. Keep on agenda as placeholder 		
6		New Business		
6.1	15min	OHT Patient Navigation and HCNS Resource funding	<p>The Committee discussed the OHT Patient Navigation and HCNS Resource funding opportunity.</p> <p>The Committee discussed exploring currently available resources to complete the work required with the approved funding.</p> <p>The Committee discussed collaborating with another OHT to find a resource to complete the work required with the approved funding.</p>	R. Lee to explore partnership opportunities with neighboring OHT's with regard to the OHT Patient Navigation and HCNS Resource funding.
6.2	10min	TPA indicators		DEFERRED
6.3	10min	OHT Lead Recruitment	<p>The Committee discussed completing an exit interview with the Transformation Lead.</p> <p>The Committee discussed creating a working group to review the Transformation Lead role and assist with the hiring process.</p>	R. Lee and D. Howes to coordinate an exit interview with the Transformation Lead.
6.4	5min	GBIHC Planning Committee Engagement	The Committee discussed GBIHC member engagement within the Planning Committee.	

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			The Committee also discussed when additional organizations can be invited to sit on the Committee.	
7	5min	Round Table		
8	1min	Date of Next Meeting – November 9, 2021 at 1600 hours		
9	1min	Motion to Adjourn		



Grey Bruce OHT
 Planning Committ