

# Grey Bruce Ontario Health Team Planning Committee

Tuesday November 9, 2021

**1600-1730 hours**

**Location: Zoom**

**Main Purposes:**

- Reflections from October 26th meeting discussion on Planning Committee Information Sharing and Decision Making Process
- Sub-Committee updates

	<b>Time</b>	<b>Agenda Item</b>	<b>Discussion</b>	<b>Actions</b>
<b>1</b>	1min	<b>Call to order</b>	Chair called the meeting to order.	
<b>2</b>	2min	<b>Land Acknowledgement</b>		
<b>3</b>	1min	<b>Approval of Agenda</b>		<b>That the agenda be approved as presented. Moved by: Dr. E. Savaria Seconded by: S. Dudgeon APPROVED</b>
<b>4</b>	1min	<b>Approval of the Minutes – October 26, 2021</b>		<b>That the minutes be approved as presented. Moved by: Dr. E. Savaria Seconded by: S. Dudgeon APPROVED</b>
<b>5</b>		<b>Discussions</b>		
6.1	10min	Reflections from October 26th meeting discussion on Planning Committee Information Sharing and Decision Making Process	<p>The Committee discussed the following:</p> <ul style="list-style-type: none"> <li>• Establishing a consent agenda for Planning Committee meetings.</li> <li>• When members would like materials to be distributed to the Committee.</li> <li>• How to lift items from the consent agenda.</li> </ul>	<p>Meeting materials to be distributed to the Planning Committee one week or the Friday prior to Planning Committee meetings.</p> <p><b>That a consent agenda process check take place following three meeting cycles. APPROVED BY CONSENSUS</b></p>

	Time	Agenda Item	Discussion	Actions
			<ul style="list-style-type: none"> <li>• Completing a consent agenda process check following three Planning Committee meeting cycles.</li> <li>• Developing a consensus model poll for Planning Committee decisions.</li> <li>• The current role of the Planning Committee Co-Chairs</li> <li>• How the Planning Committee Co-Chairs will interact with the GB OHT Transformation Lead upon recruitment.</li> <li>• Adding a standing item to future agendas to reflect on committee effectiveness.</li> </ul>	<p>Consensus Model poll to be created for future Planning Committee meetings.</p> <p>Standing item “Reflections on Planning Committee effectiveness” to be added to the Planning Committee agenda.</p>
	5min	Ontario Health West Recovery and fall/winter vaccination support table	The Committee received a verbal update regarding the Ontario Health West Recovery and fall/winter vaccination support table meeting on November 9, 2021.	
5.2	5min	<p>Collaborative Decision-Making Arrangement (CDMA) Sub-Committee Update</p> <ul style="list-style-type: none"> <li>○ Review of Chairs’ Council Terms of Reference Sub-Committee meeting on October 18th.</li> <li>○ Strategic Directions Planning Process – update on selection of consultant</li> </ul>	<p>The CDMA Sub-Committee provided an update on the following:</p> <ul style="list-style-type: none"> <li>• The outcomes of the Chairs’ Council Terms of Reference Sub-committee meeting on October 18, 2021.</li> <li>• Draft revisions to the Chairs’ Council Terms of Reference.</li> <li>• The status of the Strategic Directions Planning Process.</li> </ul>	Role of Service Provider Organizations to be discussed at November 23 <sup>rd</sup> , 2021 Planning Committee meeting.
5.3	5min	Engagement Sub-Committee Update	The Engagement Sub-committee provided an update on the following:	Website & Secure Portal documents to be discussed at

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		<ul style="list-style-type: none"> <li>○ Update regarding Website &amp; Secure Portal documents</li> <li>○ Review of Community Council Orientation Session #3 meeting on October 19th</li> <li>○ Review of Community Information Session Series #3: Grey Bruce Health System Overview</li> </ul>	<ul style="list-style-type: none"> <li>• Development of a secure portal for various Committee documents.</li> <li>• The outcomes of the Community Council Orientation Session on October 19<sup>th</sup>, 2021.</li> <li>• The Community council holding informal, additional meetings.</li> <li>• The outcomes of the Community Information Session Series #3.</li> </ul>	November 23 <sup>rd</sup> , 2021 Planning Committee meeting.
5.4	5min	Physician and Nurse Practitioner Council Update	<p>The Physician and Nurse Practitioner Council provided an update on the following:</p> <ul style="list-style-type: none"> <li>• Physician and Nurse Practitioner Council participation at the Ontario Health West Region Primary Care Table.</li> <li>• Physician recruitment challenges.</li> <li>• Developing a Physician and Nurse Practitioner Council engagement newsletter.</li> </ul>	
5.5	10min	HCNS Funded Resource - West Region - Resource and Data Guidance Documents and Clinical Systems Renewal Funding update	<p>The Committee received an update regarding the HCNS Funded Resource - West Region - Resource and Data Guidance Documents and Clinical Systems Renewal Funding update.</p> <p>The Committee discussed the following:</p> <ul style="list-style-type: none"> <li>• The skillset required to complete the requested work.</li> </ul>	

	Time	Agenda Item	Discussion	Actions
			<ul style="list-style-type: none"> <li>• Opening up the conversation at the upcoming Grey Bruce Integrated Health Coalition meeting to canvas which organizations may have the staff resources to complete the work.</li> <li>• Methods other OHT's have used to recruit resources to complete the requested work.</li> </ul> <p>The Committee reviewed a presentation regarding the online appointment booking/virtual primary care expression of interest.</p> <p>The Committee discussed the following:</p> <ul style="list-style-type: none"> <li>• Whether the funding applies to physicians only or if it is for virtual primary care across various sectors.</li> <li>• What opportunities to expand with technology may look as the OHT matures.</li> <li>• How the funding offered reduces the cost of implementation for organizations.</li> <li>• Looking at multiple vendors to determine which programs will work best for primary care across the Grey-Bruce Region.</li> </ul> <p>The Committee also received an update regarding recruitment for the Grey Bruce OHT Transformation Lead role.</p>	
<b>6</b>	1min	<b>Date of Next Meeting – November 23, 2021 at 1600 hours</b>		
<b>7</b>	1min	<b>Motion to Adjourn</b>		

**Appendix A.  
Attendees**

<b>Present:</b>	
<b>Name</b>	<b>Organization</b>
Abigail Woodcock	Grey Bruce Ontario Health Team
Alex Hector	South East Grey Community Health Centre
Clark MacFarlane	Canadian Mental Health Association Mental Health and Addictions Services Grey Bruce
Brian Dunne	Participation House Support Services
Dana Howes	Hanover & District Hospital
Daryl Nancekivell	Daryl Nancekivell Home and Community Care Support Services – South West
David Ford	Hanover Family Health Team
Dave Zago	Brockton and Area Family Health Team
Dr. Elyse Savaria	Owen Sound Family Health Team
Dr. Gary Gurbin	Kincardine Family Health Team Physician Representative
Dr. Ian Arra	Grey Bruce Public Health
Gary Sims	Grey Bruce Health Services
Jodi Phillips	Care Partners (SPO representative)
Lauren Gardner	SW Frail Seniors Strategy
Michael Barrett	South Bruce Grey Health Centre
Paul Hoban	Peninsula Family Health Team
Phil Dodd	Keystone Child, Youth and Family Services
Rob Lee	Grey Bruce Health Services
Stephanie Dudgeon	Brockton and Area Family Health Team
Taylor Holdsworth	South Bruce Grey Health Centre

**Regrets:**

<b>Name</b>	<b>Organization</b>
Brian Dokis	Southwest Ontario Aboriginal Health Access Centre
Crystal Osborne	Owen Sound Family Health Team
Cynthia Porter	Chippewas of Nawash Unceded First Nation
Dr. Ali Ahmad	Grey Bruce Health Services Physician representative)
Dr. Angela Cavanagh	Kincardine Family Health Team, Physician Representative
Dr. Elaine Blau	Bruce Peninsula Family Health Team Physician Representative
Dr. Nathalie Sauriol	Grey Bruce Health Services Physician Representative
Dr. Sarita Singh	South Bruce Grey Health Centre Physician Representative
Gerry Glover	Kincardine Family Health Team
Heike Berger	Midwives Grey Bruce
Janet Fairbridge	Residential Hospice Grey Bruce
Jennifer Cornell	Grey County – Long-Term Care
Julia Peart	South East Grey Community Health Centre
Kelly McIntyre Muddle	South West Frail Seniors Strategy
Kevin McNab	Grey County – Paramedic Services
Madison Curry	South Bruce Grey Health Centre
Megan Garland	Bruce County Long-Term Care
Pamela Loughlean	Peninsula Family Health Team
Ray Lux	Grey County – Paramedic Services
Samantha Colwell	Ontario Health West
Sarah Cunningham	Grey Bruce Health Services
Stephen Musehl	Home and Community Support Services Grey Bruce
Steve Schaus	Bruce County – Paramedic Services
Sue Byers	Sauble Family Health Team
Trish Meekins	Saugeen First Nation
Victoria Cumming	Hanover & District Hospital

