

Grey Bruce Ontario Health Team Planning Committee

Date: Tuesday, May 11, 2021
Time: 1300-1500 hours
Place: GoToMeeting

Present: Gerry Glover - Co-Chair (KFHT), Dana Howes - Co-Chair (HDH), Michael Barrett (SBGHC), Phil Dodd (Keystone Child, Youth & Family Services), Stephanie Dudgeon (BAFHT), Alex Hector (Grey Bruce Hospice), Dr. Alex Hodgson (Chapman House and Physician Representative), Jennifer Kehoe (GB OHT Transformational Lead), Clark MacFarlane (CMHAGB), Kevin McNab (Grey County – Paramedic Services), Allan Madden (SEGCHC), Daryl Nancekivell (Vice President, Home and Community Care), Dr. Elyse Savaria (Physician Representative), Gary Sims (GBHS), Steve Schaus (Bruce County – Paramedic Services), Ray Lux (Bruce County - Paramedic Services), Andy Underwood (Home and Community Supports Grey Bruce), Stephen Musehl (Home and Community Supports Grey Bruce), Pamela Loughlean (Peninsula FHT)
Regrets: Lauren Garner (SW Frail Senior Strategy), Kelly McIntyre Muddle (SW Frail Senior Strategy), Rob Lee (GBHS), Taylor Holdsworth (SBGHC) Dave Ford (HFHT), Sue Byers (Sauble FHT), Dr. Angela Cavanagh (Physician Representative), Jennifer Cornell (Director Long Term Care – Grey County), Brian Dokis (SOAHAC), Paul Hoban (OSFHT), Cynthia Porter (Chippewas of Nawash Unceded First Nation Health Centre)

	Time	Topic	Discussion	Action
1	2min	Call to order		Co-Chair called the meeting to order at 1300
2	5min	Land Acknowledgement	<p>Co-Chair started the meeting by acknowledging the Indigenous Peoples whose traditional territory the group gathered on today.</p> <p>This place where we come together is within the ancestral, traditional and territory of Anishinaabeg, including the Saugeen Ojibwe Nation, and the Metis. She acknowledged the long history of First Nations, Inuit and Metis Peoples in Ontario and asked to show respect to them today.</p> <p>The two First Nations communities in Grey/Bruce are:</p> <ul style="list-style-type: none"> • Chippewas of Nawash Unceded First Nation, and • Saugeen First Nation <p>Co-Chair also acknowledged the many longstanding treaty relationships between Indigenous Nations and Canada recognizing that all levels of government in Canada have responsibility to honour the Nation-to-Nation relationship, and that individually; we all have a role to play in honouring the treaties, and contributing to reconciliation.</p>	

	Time	Topic	Discussion	Action
3	2min	Approval of Agenda		Moved and Seconded <i>THAT the agenda be approved as presented.</i> MOTION CARRIED.
4	5 min	Approval of the Minutes – Mar 23, 2021		Moved and Seconded <i>THAT the minutes from March 23, 2021 be approved.</i> MOTION CARRIED.
5		Business Arising from Previous Meetings		
5.1	15min	COVID-19 RPM Program	<p>Overview of COVID-19 Remote Patient Monitoring (RPM) program provided.</p> <p>Discussion of Grey Bruce operational group, made up of clinical leads as put forward by OHT member. Operation group has met in February and April to discuss the COVID-19 RPM program and ways to increase referrals.</p> <p>Providers/Organizations can receive patient handout materials by contacting:</p> <p>Providers/Organizations can contact Hilary Lupton for information on pulse oximeters:</p> <p>During roundtable, note from Home and Community Care Services South West was read that provided an update to the group that the COVID-19 RPM program is a Grey Bruce OHT program that HCCSS-SW is standing up on behalf of the OHT.</p>	

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5.2	10min	Ministry Debrief Meeting (March 30)	Ontario Health informed us that the Ministry will be reviewing Cohort 3 applications in mid-June. OHT Planning Committee to review draft report back template for next meeting.	Planning Committee to send any highlights to Transformation Lead to ensure captured in draft.
5.3	15min	Collaborative Decision-Making Arrangement (CDMA) Sub-Committee Update <ul style="list-style-type: none"> Briefing Note for HSP Boards (sent to Boards Apr 12, 2021) Board Information Session (May 12, 2021) Co-Chair Nomination & Selection Process 	Reminder provided that briefing note has been sent to Boards. Reminder about Board information and discussion session on May 12, 2021. Chairs' Nomination approved as written. Discussion around process for replacing chairs – will replace one co-chair position for now.	Moved and Seconded <i>THAT the Chairs' Nomination process be approved.</i> MOTION CARRIED. Reminder email to be sent to Planning Committee put name forward for co-chair role by May 24, 2021
5.4	15min	Engagement Sub-Committee Update <ul style="list-style-type: none"> Community Council Recruitment Update 	Review of community council recruitment process. 200 expression of interests were submitted. Interviews have taken place and selections will be brought back to planning committee for approval. Next steps include developing orientation and determining how to keep those not selected engaged.	
5.5	15min	Physician/NP Council Update	Completed terms of reference 2-3 weeks ago. Asking for volunteers. Difficult to spread word on OHT due to COVID-19. Those involved in TOR will stand at this point so can get council moving forward. List of geography based physician/NP, and specialist representatives provided. Some spots pending, to be confirmed. Shoreline (Kincardine to Southampton): Dr Angela Cavanagh and Dr Gary Gurbin Owen Sound: Dr. Elyse Savaria Brockton/Hanover: pending Meaford/Markdale Dr Natalie Sauriol Peninsula: Dr. Megan Grigg NP: pending Specialist: Dr. Ali Ahmad (geriatrician)	

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			Request to think about flexibility in meeting time to allow for more physicians to attend.	
5.6	5min	OHT Fellows Program	<p>Overview of OHT Fellows program, which provides evaluation support to OHTs.</p> <p>We are not eligible to apply at this time because we are not an approved OHT yet. Will keep the group informed about next round of applications for the program.</p>	
5.7		<p>Facebook Update - defer</p> <ul style="list-style-type: none"> • Pause until Communications support in place. Keeping on agenda as placeholder. 		
5.8	15min	Administrative Support	<p>Will be posted by Grey Bruce Health Services.</p> <p>Aim is to have someone in place by June.</p>	
6		New Business		
6.1	15min	<p>Budget</p> <ul style="list-style-type: none"> • Call for Finance and Audit Sub-Committee 	<p>Review of draft budget based on previous expenses, budget, human resources, and communication etc.</p> <p>CDMA will look at Finance committee terms of reference and bring back to planning group for review.</p> <p>Action for finance committee – to look at draft allocation of future funding.</p> <p>Currently only human resources is allocated, finance committee would then need to approve any further items.</p> <p>Contributions: same organizations contributing at same amount as last year.</p> <p>Finance committee would review contributing organizations.</p>	CDMA sub-committee to review Finance committee TOR etc.
6.2	10min	Contribution of funding as a member	Finance committee to review.	
7	10min	Round Table	Huron Perth and Area OHT has invited surrounding OHTs (with limited spots) to join them for a May 26, 2021 presentation on Diversity, Equity, and Inclusion from Anna	If any member, or their delegate, is interested in attending the Diversity,

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			<p>Greenberg, Chief Strategy & Planning from Ontario Health. Anna Greenberg spearheaded the development of Ontario Health's Equity, Inclusion and Anti-Racism framework</p> <p>Many OHTs have, or are developing, Diversity, Equity, and Inclusion working groups. This is something the planning committee may want to consider for Grey Bruce OHT development.</p> <p>New Executive Director for Home and Community Support Services Grey Bruce.</p> <p>Keystone Child, Youth and Family Services System Navigator role is in place, in partnership with Grey Bruce Health Services, and Canadian Mental Health Association Grey Bruce Mental Health and Addiction Services. Navigator is embedded in Owen Sound hospital Emergency Department (ED) 8:30am-4:30pm. Navigator will facilitate connecting children/youth up to age 18 who present at ED with someone to complete a risk assessment.</p> <p>Note from HCCSS-SW regarding COVID-19 RPM Program added to COVID-19 RPM Program discussion notes.</p>	Equity, and Inclusion Presentation on May 26, please forward your name to the Transformation Lead by May 14, 2021
8	2min	Date of Next Meeting – May 25, 2021 at 1300 hours		
9	2min	Motion to Adjourn	The meeting adjourned at approximately 1400	

