

# Grey Bruce Ontario Health Team Planning Committee

**Date:** Thursday November 3, 2020

**Time:** 0800-0900 hours

**Place:** GoToMeeting

**Present:** Dana Howes - Co-Chair (HDH), Michael Barrett (SBGHC), Jennifer Cornell (Director Long Term Care – Grey County), Phil Dodd (Keystone Bruce Grey), Brian Dokis (SOAHAC), Stephanie Dudgeon (BAFHT), Dr. Alex Hodgson (Chapman House), Pamela Loughlean (Peninsula FHT), Kevin McNab (Grey County - EMS), Clark MacFarlane (CMHAGB), Gary Sims (GBHS), Andy Underwood (Home and Community Support)

**Guest(s):** Taylor Holdsworth (SBGHC), Daryl Nancekivell (Vice President, Home and Community Care),

**Regrets:** Sue Byers (Sauble FHT), Dr. Angela Cavanagh, Dave Ford (HFHT), Gerry Glover - Co-Chair (KFHT), Lynn Hinds (Vice President Strategy, System Design and Integration, Ontario Health), Paul Hoban (OSFHT), Dr. Rachel Kieffer, Steve Schaus (Bruce County EMS),

**Recorder:** V. Cumming

	Topic	Discussion	Action
1	Call to Order	D. Howes called the meeting to order at 0801 hours.	
2	Land Acknowledgement	<p>D. Howes started the meeting by acknowledging the Indigenous Peoples whose traditional territory the group gathered on today.</p> <p>This place where we come together is within the ancestral, traditional and territory of Anishinaabeg, including the Saugeen Ojibwe Nation, and the Metis. She acknowledged the long history of First Nations, Inuit and Metis Peoples in Ontario and asked to show respect to them today.</p> <p>The two First Nations communities in Grey/Bruce are:</p> <ul style="list-style-type: none"> <li>• Chippewas of Nawash Unceded First Nation, and</li> <li>• Saugeen First Nation</li> </ul> <p>She also acknowledged the many longstanding treaty relationships between Indigenous Nations and Canada recognizing that all levels of government in Canada have responsibility to honour the Nation-to-Nation relationship, and that individually; we all have a role to play in honouring the treaties, and contributing to reconciliation.</p>	
3	Approval of Agenda	Moved and Seconded	

	Topic	Discussion	Action
		<p><b><i>THAT the agenda be approved as presented.</i></b> MOTION CARRIED</p>	
4	Approval of the Minutes – October 29, 2020	<p>Moved and Seconded <b><i>THAT the minutes from October 29, 2020 be approved as presented.</i></b> MOTION CARRIED</p>	
5	Standing Committee Reports		
5.1	Engagement Subcommittee	<p>The physician engagement session occurred last night. Dr. A. Hodgson let the group know that the speaker made some good points about the importance of engagement with the physician group. There is a plan going forward to form a working group of the physicians. The plan is for the group to meet again in a month’s time. The people attending were engaged and interest.</p> <p>The survey for patients/clients/families and caregivers has been drafted and circulated for input. S. Dudgeon asked each organization to look at their specific sector. The survey has been populated in survey monkey but need a higher subscription to be able to create a logic based survey.</p> <p><i>C. MacFarlane &amp; P. Loughlean entered the meeting.</i></p> <p>M. Barrett complimented S. Dudgeon and T. Holdsworth for the tremendous amount of work they have done for the physician engagement and survey. It was recommended that the GB OHT have its own Survey Monkey subscription as it can be utilized for future survey distribution.</p> <p>Moved and Seconded <b><i>THAT the GB OHT Planning Committee approve the purchase of the Premier Annual Subscription of Survey Monkey at \$1,188.00.</i></b> MOTION CARRIED</p> <p>A timeline for submission was then shared with the group. It will need to be decided who is responsible for consolidating all feedback received and finalizing the application for submission. J. Kehoe will be able to do a lot of this but with the tight timelines support may be needed. The group discussed ways the work can be</p>	

	Topic	Discussion	Action
		<p>broken down e.g. by sector.</p> <p>The group would also like to see a communication developed to explain the timeline and when board meetings will be needed to approve the full application. The communication can also include information for sharing the patient engagement survey. D. Howes will draft this. Special board meetings may need to be set for the first two weeks of November to gain approvals and sign off.</p> <p>A media release will be drafted by M. Barrett in regards to accessing the patient survey. The memo can communicate this information to all of the healthcare organizations. It was thought that the more accessibility to the survey the better. It was also suggested to have a copy and template that can be used by the organizations for social media and websites.</p> <p>M. Barrett let the group know that a SPO Engagement meeting has been set up for later this week with Stephen Musehl, M. Barrett and D. Nancekivell. There will be no presentation but this meeting will be a time to listen and have a conversation.</p> <p>Presentations have also been lined up with lower tier municipalities. MPP's have reached out and it was suggested to have the Co-Chairs do these engagements.</p>	
5.2	Hiring Subcommittee	A media release was developed to announce Jennifer Kehoe's hiring and was included in the agenda for information. This will be sent out later today. A meeting will be set to transfer information.	
5.3	Homecare Subcommittee	There is not report at this time.	
5.4	Collaborative Decision Making Subcommittee (Governance)	This committee is on hold until engagement is complete.	
<b>6</b>	<b>Business Arising from the Minutes</b>	No business arising from the minutes.	
<b>7</b>	<b>New Business</b>	There was no new business.	
<b>8</b>	<b>Round Table</b>	No further discussion.	

	<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>9</b>	<b>Date of Next Meeting</b>	The next meeting is scheduled for November 5, 2020 at 0800 hours	
<b>10</b>	<b>Adjournment</b>	The meeting adjourned at 0830 hours	

Tabled until Regular Monthly Meeting – November 10, 2020

- GB OHT Terms of Reference Revisions