

Grey Bruce Ontario Health Team Planning Committee

Date: Tuesday, August 11, 2020

Time: 1300-1500 hours

Place: GoToMeeting


Present: Dana Howes - Co-Chair (HDH), Michael Barrett (SBGHC), Phil Dodd (Keystone Bruce Grey), Stephanie Dudgeon (BAKFHT), Dave Ford (HFHT), Paul Hoban (OSFHT), Dr. Alex Hodgson (Chapman House), Pamela Loughlean (Peninsula FHT), Clark MacFarlane (CMHAGB), Allan Madden (SEGCHC), Kevin McNab (Grey County EMS), Steve Schaus (Bruce County EMS)

Guest(s): Lynn Hinds (Vice President Strategy, System Design and Integration, Ontario Health), Daryl Nancekivell (Vice President, Home and Community Care)

Regrets: Sue Byers (Sauble FHT), Dr. Angela Cavanagh, Jennifer Cornell (Director Long Term Care – Grey County), Gerry Glover - Co-Chair (BAKFHT), Dr. Rachel Kieffer, Gary Sims (GBHS), Andy Underwood (Home and Community Support)

Recorder: V. Cumming (Minutes taken from GoToMeeting recording)

	Topic	Discussion	Action
1	Call to Order	D. Howes called the meeting to order at 1300 hours.	
2	Land Acknowledgement	<p>D. Howes started the meeting by acknowledging the Indigenous Peoples whose traditional territory the group gathered on today.</p> <p>This place where we come together is within the ancestral, traditional and territory of Anishinaabeg, including the Saugeen Ojibwe Nation, and the Metis. She acknowledged the long history of First Nations, Inuit and Metis Peoples in Ontario and asked to show respect to them today.</p> <p>The two First Nations communities in Grey/Bruce are:</p> <ul style="list-style-type: none"> • Chippewas of Nawash Unceded First Nation, and • Saugeen First Nation <p>She also acknowledged the many longstanding treaty relationships between Indigenous Nations and Canada recognizing that all levels of government in Canada have responsibility to honour the Nation-to-Nation relationship, and that individually; we all have a role to play in honouring the treaties, and contributing to reconciliation.</p>	
3	Approval of Agenda	Moved and Seconded	

	Topic	Discussion	Action
		<i>THAT the agenda be approved as presented.</i> MOTION CARRIED	
4	Approval of Minutes – July 14, 2020 & July 30, 2020	Moved and Seconded <i>THAT the minutes from July 14, 2020 & July 30, 2020 be approved as presented.</i> MOTION CARRIED	
5	Business Arising from the Minutes		
5.1	MD Engagement (Advisory Group) <ul style="list-style-type: none"> Homecare/Palliative Care Presentations 	A. Madden updated the group that a presentation was made to Grey-Bruce physicians on August 5, 2020. The presentation highlighted Homecare and Palliative Care in Grey Bruce and was presented by A. Madden and Dr. A. Hodgson. The presentation was well received. The session was recorded and has been distributed to the physician group. Dr. A. Hodgson received positive feedback from physicians that were in attendance along with some that viewed the recording at a later date/time. The volume of people on the call is unknown as there were multiple people connected from several of the connections. It was believed around 30 people participated in the live session.	
5.2	Hiring Subcommittee Update	The job posting closes August 12 th . G. Glover has been in contact with R. Cummings to establish a review of the resumes and times scheduled for interviewing for the Hiring Subcommittee. It was noted that a GB OHT member was approached by a potential applicant thinking this position was to run the GB OHT. R. Cummings was made aware of this and will be able to vet resumes accordingly. The Hiring Subcommittee will work on reviewing applications and interviewing to have a recommendation for the GB OHT Planning Committee to make a decision on.	
5.3	Home Care Model Subcommittee Update	A. Madden updated the group; <ul style="list-style-type: none"> The Home Care Model Subcommittee met originally on July 21, 2020. The Subcommittee discussed the physician presentation that occurred, reviewed a submission submitted to Phil Graham the Executive Lead for Ontario 	 Regulation Submission August

	Topic	Discussion	Action
		<p>Health Teams at Ontario Health. This submission contained feedback on the proposed regulations for home and community care. The group also reviewed data provided by the SW LHIN and has requested additional data from Waterloo Wellington and Muskoka related to Georgian Shores and North Wellington. This will help gain a bigger picture with the data.</p> <ul style="list-style-type: none"> The group plans to meet again on August 25, 2020. 	
5.4	Indigenous Update	P. Loughlean updated that Angela Newman was able to join the meeting today but that they have been in touch. Angela is new in her role and is working on identifying gaps in services etc. P. Loughlean expects to see this report in the next week or so.	
5.5	Data Sharing Agreement	This document is still being accessed and will be distributed to the group when ready.	
5.6	Full Application Timeline	<p>A. Madden and G. Glover put together a timeline for the full application and this was provided to the group;</p> <ul style="list-style-type: none"> Application Submission – September 18, 2020 Application completed – August 22 Review by the GB OHT Planning Committee – August 24 Revisions – August 25 to August 29 Review by the GBIHC – September 3 Board(s) review – August 31 to September 12 Revisions – September 13 to 15 Final Planning Committee approval – September 16 <p>It was noted that the timelines are flexible and open to the committee’s suggestions. The goal was to run the completion of the application like a project to ensure all deadlines are met. A. Madden asked the group to let him know if any engagement groups have been missed.</p> <p>A. Madden has reached out the CEO of Southwest Ontario Aboriginal Health Access Centre (SOAHAC) to gain Indigenous support and has invited him to meetings going forward.</p> <p>It was noted that OHT Planning Committee Members may need to engage their Boards earlier than their regularly scheduled meetings to gain proper approvals.</p>	

	Topic	Discussion	Action
		<p>The group discussed if there is adequate time to engage all of the essential stakeholders properly. Some concerns were voiced with the tight timelines and the pressure to submit. Engagement opportunities may be missed.</p> <p><i>D. Ford entered the meeting</i></p> <p>Patient engagement was discussed and that some engagement will happen through those organizations who have community boards. A strategy will need to be put in place for future engagements. Indigenous support is also lacking and a plan will need to be developed for this engagement as well. It was also noted that two Indigenous communities are not part of SOAHAC. It is important to connect with the correct people from these communities. It was also thought that the application is a paper exercise and that no feedback was received on the original document. Once we all start working together – it is what we do after the application for engagement is most important.</p> <p>It was suggested to send a briefing of the Full Application timeline to the Grey Bruce Integrated Health Coalition and all healthcare providers to remain transparent.</p> <p>It was noted that there are some issues with populating the physician spreadsheet with the information needed. A. Madden explained to the group what information is needed and will send another version of the spreadsheet.</p> <p>It was questioned whether a meeting should be booked for a few days before submitting the application for the group to finalize.</p> <p>A. Madden reviewed the requests sent out by V. Cumming requesting information for the application. Some feedback has been received and is being incorporated. The spreadsheets and information is to be sent to A. Madden by August 17, 2020. A. Madden will attempt to complete by August 21st in order for a draft to be distributed. It was suggested to have a briefing cover sheet for the application so a consistent message is sent to all boards to review. The group agreed to this.</p>	<p>M. Barrett, D. Howes, A. Madden to develop briefing note of full application timeline.</p> <p>A. Madden will distribute another version.</p> <p>V. Cumming to send out placeholders for a meeting September 13-15th.</p> <p>M. Barrett, D. Howes, A. Madden to develop board briefing note for full application.</p>
6	New Business		
6.1	OHT Full Application Information	A. Madden reviewed with the group the following information required for the full	

	Topic	Discussion	Action
	Required	<p>application;</p> <ol style="list-style-type: none"> 1. Performance Measures related to first year goals <ul style="list-style-type: none"> • Examples were provided for discussion that will align with the readiness assessment and system measures. The group discussed the examples provided. Not all agreed to include the ALC measure at this time. It was suggested to add a measure around the patient/caregiver experience. It was also suggested to add a measure around access to home care as this will be a major focus for the GB OHT and successes can be shown. It was also noted to potentially track access to home and community support services. 2. Digital lead contact <ul style="list-style-type: none"> • Rob Lee from the Georgian Bay Integration Network (GBIN). He has engaged with this group in the past. More people may need to be brought in as the GB OHT evolves. 3. Patient/Families/Caregiver Engagement Strategy <ul style="list-style-type: none"> • A. Madden asked the group to discuss the patient/families/caregiver engagement strategy section. In previous meetings the group had discussed dividing Grey-Bruce up into regions to break down representation geographically. After discussion it was suggested to have one group that members could be pulled from current organizations Patient and Family Advisory Committees (PFAC). The group agreed with this and thought that this process could begin. It was thought that all sectors would need to be represented accordingly. Recruitment can be done later if needed as the committee evolves. This will also be a great way to inform organizational PFAC's about the GB OHT. <p><i>D. Nancekivell and L. Hinds entered the meeting.</i></p>	<p>A. Madden will draft the performance measures based off the feedback given.</p> <p>A. Madden to develop Grey-Bruce Patient & Family Advisory Committee Terms of Reference and distribute for review.</p>
7	Round Table	<p>D. Ford Questioned if it was time for a press release to be developed and distributed.</p>	<p>M. Barrett, D. Howes and A. Madden to develop press release.</p>
8	Date of Next Meeting	The next meeting is scheduled for September 8, 2020 at 1300 hours	

	Topic	Discussion	Action
9	Adjournment	The meeting adjourned at 1410 hours	